



BANK OF TANZANIA ACADEMY

STUDENT CLEARANCE FORM

PART A: STUDENT'S PARTICULAR

Full Name: _____

Programme: _____

Reg. Number: _____

Contact Address: _____

Mobile: _____

Submitted by: Signature: _____ Date: _____

PART B: LIBRARY

I certify that Mr/Ms. _____

Returned all the books study material borrowed from the library.

Not returned the following books:

Serial No.	Title	Author
1.	_____	_____
2.	_____	_____
3.	_____	_____

Librarian Name: _____ Signature: _____ Date: _____

PART C: STUDENTS SERVICES

I certify that Mr/Ms: _____

Returned all accountable items loaned to him/her.

Not returned the following item(s) loaned to him/her (please specify):

Items:

1. _____

2. _____

3. _____

Programmes Coordinators: _____ Signature: _____ Date: _____

PART D: ACCOUNTS DEPARTMENT

I certify that Mr/Ms: _____

Does not owe the Institute any amount of money.

Owes the Institute a sum of TZS. _____

Being:

1. _____

2. _____

Accountant: _____ Signature: _____ Date: _____

PART E: FINAL CLEARANCE

Based on the above clearance details and to the best of my knowledge and belief:

I am satisfied that the clearance for the above-named student has been fulfilled and the Registration details are correct.

I am not satisfied with the clearance status of the above-named student with the given Registration details. He/She has not fulfilled all clearance requirements in the areas outlined below:

1. _____
2. _____
3. _____

DPARC: _____ Signature: _____ Date: _____

ASSISTANT MANAGER ACADEMIC (AMA)

Forms in duplicate:
One copy - Student
One copy - AMA